



Evropski inštitut za Realitetno Terapijo  
European Institute for Reality Therapy

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SLOVENIA

On the basis of articles 30, 45 and 46 of the Law on Institutes (Official gazette of Republic of Slovenia No. 12/91, 17/91, 55/92, 66/93, 8/96 and 36/2000) and the Resolution on establishing of Institute the Council of the Institute at its session on 29th of May 2009 adopted and at its session on 8th of May 2018 amended the following

## STATUTE

### OF THE EUROPEAN INSTITUTE FOR REALITY THERAPY Consolidated text

#### I. GENERAL PROVISIONS

##### Article 1

This Statute defines and regulates the organization of the European Institute for Reality Therapy, its officers, their authority and powers, as a private institute as well as the decision-making processes and other issues relevant to the operation and performance of activities which are not regulated by Statute or by Resolution on establishment of the Institute.

##### Article 2

The European Institute for Reality Therapy (hereinafter called "The Institute") is a legal entity established as an institution, with the legal authority to carry out its activities pursuant to the rights, responsibilities and obligations prescribed by law and pursuant to the Resolution on Establishment of the Institute and this Statute.

##### Article 3

Name: **EUROPEAN INSTITUTE FOR REALITY THERAPY**

Name in Slovene language: **EVROPSKI INŠTITUT ZA REALITETNO TERAPIJO.**

The Registered Office of the institute is: **Koroška cesta 21, 4000 KRANJ, SLOVENIA, EU.**

The Institute may not change its name and/or Registered Office without the consent of the Founders.

##### Article 4

The Institute stamp is round, 40mm in diameter, having the following inscription at the edge: Evropski Inštitut za realitetno terapijo – European Institute for Reality Therapy.

##### Article 5

The Institute is established to promote mental health and wellbeing and it is intended to fulfil this objective through the following:

- The expansion of Choice Theory ideas and its application in psychotherapy, counseling, education and lead management;
- The development and implementation of the RT training program leading to the award of the title Reality Therapy Psychotherapist;
- The development and implementation of programs applicable to social welfare, education, healthcare, economics and other areas;
- The organization and development of psychotherapeutic practices in Reality Therapy and implementation of psychotherapy and counselling;
- The organization of congresses, symposia, professional meetings, lectures, conferences;
- Forming research teams and research activities;
- Book publishing and publishing of other publications;
- Cooperation with The William Glasser Institute, the European Association for Reality Therapy (EART), the national associations for Reality Therapy in the countries where the training takes place, National Umbrella Organizations for Psychotherapy, European Association for Psychotherapy (EAP) and other psychotherapeutic modalities nationally and internationally and with the purpose of achieving membership of any one or more of these;
- and other activities with the objective of providing non-profit activities.

#### Article 6

Activities from the 5th Articles are classified according to standard classification as:

P85.590 Other education n.e.c.

M72.200 Research and experimental development on social sciences and humanities

Q86.220 Specialist medical practice activities

J63.110 Data processing, hosting and related activities

M70.220 Business and other management consultancy activities

P85.600 Educational support activities

Q88.99 Other social work activities without accommodation n.e.c.

M74.900 Other professional, scientific and technical activities n.e.c.

S96.090 Other personal service activities n.e.c.

Q86.909 Other human health activities n.e.c.

J58.110 Book publishing

J58.130 Publishing of newspapers

J58.140 Publishing of journals and periodicals

J58.190 Other publishing activities

J63.990 Other information service activities n.e.c.

M73.200 Market research and public opinion polling

S94.120 Activities of professional membership organizations

The Institute may not amend or extend the activities without the consent of the EIRT Council.

#### Article 7

The main activity of the Institute is development and implementation of the RT training program leading to the award of the title Reality Therapy Psychotherapist and Reality Therapy Counsellor and applicable programs that are based on Choice Theory.

#### Article 8

The EIRT Faculty Board as an organizational unit performs all the activities pertaining to education in Reality Therapy.

#### Article 9

The functioning of Faculty Board is regulated by The EIRT BoR for Faculty Board Organization and Functioning.

## **II. FOUNDS FOR THE WORK OF THE INSTITUTE, MUTUAL RIGHTS AND OBLIGATION OF FOUNDERS AND INSTITUTE, DUTIES AND RIGHTS OF LEGAL SERVICES IN LEGAL TRANSACTIONS**

#### Article 10

The Institute has the power to enter into legal transactions with third parties without limitation, in the course of carrying out its activities, as entered in the register.

The Institute has the power to manage and control all its funds.

#### Article 11

Funding for the establishment and launch of the Institute were provided by its founders.

The Institute founders have contributed funds for the start-up needs and the launch of the Institute and lodged funds in a special deposit account.

The Institute will provide the assets, needed to carry out its activities, in the following ways:

- through payments and contributions for training programs
- through payments for services rendered
- from membership fees
- from public tenders
- through gifts, bequests and donations
- through contributions from the founders
- through concessions
- and other sources.

#### Article 12

The Institute is a non-profit organization. Any surplus of revenue over expenditure will be used by the Institute to implement and develop its activities and to carry out all ancillary activities, which positively contribute to the development of the principal actions.

The EIRT Council shall decide in consultation about the manner in which disposal of surplus income shall be allocated.

#### Article 13

In the case of a deficit of funds in respect of the Institute, which can not be covered from the funds of the Institute, the EIRT Council shall decide how this deficit will be managed.

#### Article 14

The Institute shall discharge its liabilities from the funds available to it.

The Founders shall not be personally liable for the obligations of the Institute.

### **III. ORGANIZATION OF THE INSTITUTE**

#### Article 15

The general acts define the organization and work of the Institute in detail, especially those which define the internal organization and its functioning and are adopted by the EIRT Council at the proposal of the Director.

#### Article 16

Organizational units are appointed by the EIRT Council on the proposal of the Director. Organizational units may also be modified or withdrawn by the EIRT Council on the proposal of the Director.

#### Article 17

Individual organizational units or activities of the Institute will be run by lead manager, who is appointed by the EIRT Council on the proposal of the Director.

#### Article 18

The following are the roles, responsibilities and competencies required of a lead manager of an EIRT individual organizational unit:

- to represent the organizational unit;
- to direct and coordinates the work of organizational unit;
- in collaboration with colleagues to organize and coordinate the operations of the organizational work unit;
- within the structure of accepted plans, to propose and, with colleagues, to coordinate ways to obtain, utilize and arrange financial resources;

- in collaboration with colleagues to prepare an investment plan of the organizational unit;
- in collaboration with colleagues to prepare an activity plan of the organizational unit;
- under accepted program plans and financial plans, to propose projects for individual organizational units of the institute,
- to target the effective and efficient use of all funds received by the project
- any other powers in deemed appropriate by the institute.
- in collaboration with colleagues to propose projects of the individual organizational unit of the institute in accordance with program guidelines and objectives of the institute which have not been planned in the program plans of the financial year;
- in collaboration with colleagues to prepare final reports on projects of individual organizational unit of the institute;
- ongoing monitoring of the implementation of activities and programs of the organizational unit;
- in collaboration with colleagues to propose organizational changes or improvements for individual organizational units of the institute;
- to coordinate the work within organizational units;
- to inform and keep colleagues up to date about the progress of work colleagues within the organizational unit of the institute;
- to take care of eligible, effective and prudent use of all received resources
- any other roles, responsibilities and competencies as decided by the institute

#### **IV. BODIES OF EIRT, THEIR COMPETENCES AND DECISION-MAKING**

##### Article 19

Bodies of the Institute are:

- a) The EIRT Council
- b) Director

##### **a) The Council of Institute**

##### Article 20

The EIRT Council is the administrative body of the Institute and includes three (3) members.

##### Article 21

Members of EIRT Council shall serve for five years. Members of the EIRT Council may be reappointed after the expiration of their term of office.

##### Article 22

Duties of The EIRT Council are:

- to adopt statute and other general acts and to rule on its amendments and additions;
- to adopt programs of work and development of the Institute;
- to elect and dismiss the Director of the Institute, the President and Vice President of the EIRT Council;

- to adopt the annual reports on program implementation of the Institute,
- to adopt the financial plans and annual business report of Institute;
- to decide on the allocation of any annual financial surplus;
- to adopt the pricing for the provision of the Institution's activities and membership fees;
- to adopt other general acts of Institute;
- to amend or extend activities within the Institute;
- to define organizational units of Institute;
- to offer initiatives, suggestions and opinions on specific issues that affect the business, management and organization of the Institute;
- to give initiatives for amend of Resolution on establishing of Institute and
- to perform any other duties in accordance with this Statute, the general acts of the Institute and other regulations.

#### Article 23

The EIRT Council meetings are convened and chaired by the President, or in his absence, by the Vice President.

The President of the EIRT Council will convene a meeting of the Council on the request of at least two members of the EIRT Council or the Director. Failure to do so, may result in a meeting of the EIRT Council being convened by the Vice President or the Director of the Institute.

#### Article 24

The EIRT Council shall validly decide in any business in its competence by a majority of votes.

#### Article 25

The EIRT Council shall call Faculty Board and founders to appoint their representatives of the EIRT Council at least 45 days before the expiry of their term.

Faculty Board appoints two representatives and founders appoint one representative of the EIRT Council.

#### Article 26

The EIRT Council members' term of office expires before the expiry of the period for which s/he was elected:

- if they were removed from office;
- if their resignation was accepted ;
- if there are any conflicts of interest, which are incompatible with membership of the EIRT Council.

### **b) Director**

#### Article 27

The Director organizes the work of the Institute, represents the Institute and is responsible in ensuring that the Institute acts within the accepted legal confines of the work.

#### Article 28

The Director is elected and dismissed by the EIRT Council.

The Director is appointed for an indefinite period of time, unless otherwise decided by the EIRT Council with the Resolution on the establishment of the Institute.

The appointment of director by public election or advertising is not required but may be conducted in this manner.

The EIRT Council appoints the terms and condition for the position of the director of the Institute.

#### Article 29

The Director may have an alternate to replace him during any absence and in case of force majeure, when the Director is unable to carry out the functions of director.

The Terms of this Statute relating to the appointment of the director shall also apply to the appointment of the deputy director.

#### Article 30

Duties of the Director are:

- to run the business of the Institute and represent it;
- to be is responsible for the legality of its work;
- to suggest an annual program and business plan of the institute and take measures for their implementation;
- to report on business results;
- -to implement the resolutions and decisions of the EIRT Council and other bodies of the institute;
- to propose pricing for the provision of the Institution's activities;
- to ensure the sustainable allocation of resources of the institute in respect of the various sections within the Institute accordance with the financial plan on an annual basis;
- to propose the utilization of current funds to EIRT Council;
- to decide about the purchase, replacement and write-off of fixed assets as specified within the financial plan;
- to be responsible for Human Resources in accordance with the law and in accordance with the EIRT Council;
- to ensure the continual professional growth and quality of relationships within the Institute;
- to assist colleagues in the achievement of performance and progress at work;
- to encourage and support the ongoing training and development of colleagues;
- to implement disciplinary policies and procedures for employees and, in cooperation with them, seek the most appropriate solution to any problems;

- to propose to the EIRT Council and adopt resolutions, orders and other individual acts, to establish commissions, working groups and other working bodies to examine specific issues or to carry out certain tasks, unless this is the express responsibility of the EIRT Council or Faculty Board;
- to perform any other duties in accordance with this Statute, the general acts of the Institute and other regulations.

#### Article 31

The Director may be relieved of duties before the expiry of the term of office:

1. if requested to outline and resolve issues in a written statement;
2. if the Director in his work does not comply with the regulations and general acts of the institute or does not fulfill resolutions of the EIRT Council or acts contrary to them;
3. if the Director acts in an incompetent or improper manner which causes significant damage to the Institute, or if he neglects or performs his duties negligently so as to cause or potentially cause any serious disruption to the implementation of the Institute's activities.

At dismissal under second (2.) and third (3.) points, the EIRT Council must inform the Director about the reasons for dismissal before the decision to dismiss is made and give the Director opportunity to consider the reasons, comment and propose appropriate solutions to rectify any damage caused or incurred.

The Director has right to request judicial protection against the decision to dismiss.

### **V. REPRESENTING THE INSTITUTE**

#### Article 32

The Institute is represented by the Director, who concludes contracts and performs other acts in the name of and on behalf of the Institute.

There are no limits in the representation of the Institute where assuming the obligations which are in accordance with the annual work plan and financial plan is considered.

#### Article 33

In the case of the absence of the Director, the Institute is represented by the person who is determined by the decision of the Director.

### **VI. CONFIDENTIALITY**

#### Article 34

The following documents and data are covered under this clause:

- data that were noted as confidential by the national authority or other legal entity;
- the state of credits;



- the business records outlining fees and wages of workers with the exception of basic wages;
- any personal data on workers and colleagues to the extent provided by the law on the protection of personal data;
- the personal data of users of the Institute's services to the extent provided by the law and Code of ethics;
- any other data determined as confidential by the EIRT Council or by any special general act.

#### Article 35

Members of the Institute, employees and co-workers must protect the confidentiality of any information obtained through their work or in connection with their work and any decision-making body of which they are members.

Transmission of confidential information to unauthorized entities means a serious breach of professional conduct for which the offender is liable to disciplinary action and liable to having to make recompense.

### **VII. GENERAL ACTS OF THE INSTITUTE**

#### Article 36

The General acts of the Institute are:

- The Resolution on the establishment of the Institute
- The Statute of the EIRT
- The EIRT Book of Regulations for Faculty Board Organization and Functioning
- The EIRT Book of Regulations for Training Standards and Conditions for Obtaining the Title of Reality Therapy Psychotherapist
- The EIRT Book of Regulations for Training Standards and Conditions for Obtaining the Title of Reality Therapy Counsellor
- The EIRT Book of Regulations for training standards and conditions for obtaining the RT faculty titles in RT training
- The EIRT Trainee Complaints and Appeals Procedures
- The EIRT Code of Ethics
- Other acts, which govern other relationships that are important for managing and operating the institute.

#### Article 37

The provisions of this Statute and other general acts of the Institute govern in accordance with the law, the Resolution on the establishment of the Institute, and other regulations the activities, organization and business of the Institute, including its bodies and their working area, working methods, rules of education and the awarding of titles psychotherapist, counsellor, and teacher of Reality Therapy, as well as the implementation of rights and obligations of workers, co-workers and students, and other issues relating to the activities and business of the Institute.

Article 38

The General acts are adopted by the EIRT Council at the proposal of the Director of the Institute.

**VIII. TRANSITION AND FINAL PROVISIONS**

Article 39

This Statute will be put into force immediately following its adoption by the Council and is published at the EIRT website.

In Kranj, 8 May 2018

EIRT Council President:  
Barbara Krnc, m.p.